



## North Atlanta Volleyball:

### How to register on the new NAVC Website

[northatlantavolleyball.com](http://northatlantavolleyball.com)

We are thrilled to be launching our new web site, with many new features and vastly improved support for mobile devices. The new web platform does require that you create a new profile in our system. Please follow the brief instructions below to create a profile in our new system and register for tryouts and other programs.

#### **Step 1: Create a parent profile:**

Start by clicking the "Sign in" link at the top of any page. Skip over the sign in form for returning parents, enter your email address into the form below, and click the "Create parent account" button. Next, fill out the form that follows. Please use proper capitalization as needed and format phone numbers as shown. Creating a username is optional – if you do create a username, you can sign in with your username and password instead of your email address and password. Email addresses and usernames are not case sensitive.

Check the checkbox at the bottom to agree to the club's waiver terms, and click the "Add" button to finalize your parent profile.

#### **Step 2: Add dependent children to your profile**

Once your parent profile is created, you can sign in using the email address and password you just provided, or the username and password. After signing in, click the "Add a new dependent player" link. Fill out the form for your athlete. Please use proper capitalization as needed and format phone numbers as shown. You don't need to provide a headshot at this time. Click the "Add" button at the bottom of the form when finished. Repeat this step for each child you wish to add to your profile. **Your children are NOT YET registered for tryouts or any other program** – see Step 3 below.

Note that any time you are signed in to your profile, you can update your profile, the profile of your dependent children, review your invoices or payments, and more.

#### **Step 3: Register for tryouts, or other camps and clinics**

You must be signed in to register for any program including tryouts. After signing in to your profile, click the "Register a player for camps, clinics, programs, or tryouts" link. Find the appropriate program, and click the "View details or register" link to view the program details. Click the "Register now" button. Check the checkbox next to the player's name that you wish to register for that program, and then fill in payment information. Upon successful registration, you will see registration details on screen, and an email message will be sent to the email address in your parent profile. You may wish to whitelist "no-reply@northatlantavolleyball.com" if you or your email service provider are filtering spam messages, to make sure that this and other messages from the club reach you as intended.

You can always review all your registrations by clicking the "Show existing registrations" link on your profile welcome screen.